

**SOUTH FORK III
COMMUNITY DEVELOPMENT DISTRICT**

August 6, 2020 Minutes of the Public Hearings & Regular Meeting

Minutes of the Public Hearings & Regular Meeting

The Public Hearings & Regular Meeting of the Board of Supervisors of the South Fork III Community Development District was held on **Thursday, August 6, 2020 at 1:45 p.m. via conference call at 1-866-906-9330 with access code 4863181.**

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Public Hearings & Regular Meeting of the South Fork III Community Development District to order on **Thursday, August 6, 2020 at 1:45 p.m.** and identified the Supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chair
Nick Dister	Vice Chair
Kelly Evans	Supervisor
Brady Lefere	Supervisor
Ryan Motko	Supervisor

Staff Members Present:

Nicole Hicks	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Tonja Stewart	District Engineer, Stantec

There were no audience members present on the conference call.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. RECESS TO PUBLIC HEARING

Ms. Hicks directed the Board to recess to the public hearing.

42 **4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET**

43 **A. Open Public Hearing on Proposed Fiscal Year 2021 Budget**

44

45	MOTION TO:	Open the public hearing.
46	MADE BY:	Supervisor Evans
47	SECONDED BY:	Supervisor Lefere
48	DISCUSSION:	None further
49	RESULT:	Called to Vote: Motion PASSED
50		5/0 - Motion passed unanimously

51

52 **B. Staff Presentations**

53

54 Ms. Hicks said the budget is as presented in the June meeting. Ms. Hicks went through the line
55 items related to the increase: electric, landscaping, trustee fees, new line items created for mulch
56 and entry, and walls maintenance. Supervisor Lefere asked if there was any where to reduce the
57 amount of the increase. Ms. Hicks confirmed that there was not. Supervisor Evans asked if Ms.
58 Hicks received complaints from the community. Ms. Hicks said she held a Zoom meeting the
59 previous week with about 50 residents and explained the reasons for the budget increase and did not
60 receive any negative feedback.

61

62 **C. Public Comments**

63

64 There were no public comments.

65

66 **D. Consideration of Resolution 2020-05; Adopting Fiscal Year 2021 Budget**

67

68 The Board reviewed the resolution.

69

70	MOTION TO:	Approve Resolution 2020-05.
71	MADE BY:	Supervisor Hills
72	SECONDED BY:	Supervisor Motko
73	DISCUSSION:	None further
74	RESULT:	Called to Vote: Motion PASSED
75		5/0 - Motion passed unanimously

76

77 **E. Close Public Hearing on Proposed Fiscal Year 2021 Budget**

78

79	MOTION TO:	Close the public hearing.
80	MADE BY:	Supervisor Evans
81	SECONDED BY:	Supervisor Dister
82	DISCUSSION:	None further
83	RESULT:	Called to Vote: Motion PASSED
84		5/0 - Motion passed unanimously

85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126

5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS

A. Open Public Hearing on Levying O&M Assessments

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion passed unanimously

B. Staff Presentations

Ms. Hicks went over that this resolution is what allows the County to collect the assessments.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2020-06; Levying O&M Assessments

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-06.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion passed unanimously

E. Close Public Hearing on Levying O&M Assessments

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion passed unanimously

127 **6. RETURN TO REGULAR MEETING**

128

129 Ms. Hicks directed the Board to return to the regular meeting.

130

131

132 **7. BUSINESS ITEMS**

133 **A. Acceptance of Parking Lot Easement Agreement with Southfork Q Development**

134

135 Mr. Vericker explained the agreement and said a landscape easement also needs to be added.

136

137

MOTION TO:	Approve the Parking Lot Easement Agreement with Southfork Q Development.
------------	--

138

139

MADE BY:	Supervisor Dister
----------	-------------------

140

SECONDED BY:	Supervisor Motko
--------------	------------------

141

DISCUSSION:	None further
-------------	--------------

142

RESULT:	Called to Vote: Motion PASSED
---------	-------------------------------

143

	5/0 - Motion passed unanimously
--	---------------------------------

144

145

146 **B. Acceptance of Financial Report for FY Ending September 30, 2019**

147

148 The Board reviewed the audit.

149

MOTION TO:	Accept Financial Report for FY Ending September 30, 2019.
------------	---

150

151

MADE BY:	Supervisor Evans
----------	------------------

152

SECONDED BY:	Supervisor Dister
--------------	-------------------

153

DISCUSSION:	None further
-------------	--------------

154

RESULT:	Called to Vote: Motion PASSED
---------	-------------------------------

155

	5/0 - Motion passed unanimously
--	---------------------------------

156

157

158 **C. Consideration of Resolution 2020-07; Approving FY 2021 Proposed Budget & Setting Public Hearing**

159

160 The Board reviewed the resolution and meeting schedule. Ms. Hicks the schedule will remain the same with the meetings on the first Thursday of the month at 1:45 p.m. at the Meritus office.

161

162

163

MOTION TO:	Approve Resolution 2020-07.
------------	-----------------------------

164

MADE BY:	Supervisor Evans
----------	------------------

165

SECONDED BY:	Supervisor Lefere
--------------	-------------------

166

DISCUSSION:	None further
-------------	--------------

167

RESULT:	Called to Vote: Motion PASSED
---------	-------------------------------

168

	5/0 - Motion passed unanimously
--	---------------------------------

169

170

171 **D. General Matters of the District**

172
173
174 **8. CONSENT AGENDA**

175 **A. Consideration of Minutes of the Regular Meeting June 4, 2020**

176
177 The Board reviewed the minutes.

178
179
180
181
182
183
184

MOTION TO:	Approve the June 4, 2020 minutes.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Motion PASSED
	5/0 - Motion Passed Unanimously

185
186 **B. Consideration of Operations and Maintenance Expenditures May 2020**

187 **C. Consideration of Operations and Maintenance Expenditures June 2020**

188
189 The Board reviewed the O&Ms.

190
191
192
193
194
195
196

MOTION TO:	Approve the May 2020 and June 2020 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Motion PASSED
	5/0 - Motion Passed Unanimously

197
198 **D. Review of Financial Statements Month Ending June 30, 2020**

199
200 The Board reviewed and accepted the financials.

201
202
203 **9. VENDOR/STAFF REPORTS**

204 **A. District Counsel**

205 **B. District Engineer**

206 **C. District Manager**

207
208 There were no additional reports from staff at this time.

209
210
211

212 **10. SUPERVISOR REQUESTS**

213

214 There were no supervisor requests.

215

216

217 **11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

218

219 There were no audience questions or comments.

220

221

222 **12. ADJOURNMENT**

223

224

MOTION TO:	Adjourn at 1:55 p.m.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

225

226

227

228

229

230

231

232 **Please note the entire meeting is available on disc.*

233

234 **These minutes were done in a summary format.*

235

236 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
237 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
238 *including the testimony and evidence upon which such appeal is to be based.*

239 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
240 meeting held on 1/21/2021

241

242

243

244

245

246

247

248

249

250

251

252

253

254

255

256

257

258

Signature

Printed Name

Title:

Chair

Vice Chair

Signature

Printed Name

Title:

Secretary

Assistant Secretary

Recorded by Records Administrator

Signature

Date

